



Campers,

Camp Woodsmoke

Many groups are not able to benefit from exciting days in outdoor surroundings, because facilities are either too expensive or unavailable. Camp Woodsmoke is not yet sufficiently equipped to handle the profoundly handicapped, offer any programs or any medical services, however it is presently equipped to provide a great deal of enjoyment to many different groups for short periods of time, throughout the year.

**THESE GROUPS MUST PROVIDE THEIR OWN ADEQUATE ADULT LEADERSHIP AND SUPERVISION.**

The camp is ready to accommodate many eligible groups, who can immediately benefit from a visit to Camp Woodsmoke. There is an approved method of scheduling and operation, which is outlined in the following pages. Please take time to review them carefully.

**CERTAIN RULES AND REGULATIONS ARE NECESSARY TO INSURE PROPER USE OF THE CAMP AND FACILITIES. THESE ARE LISTED IN THE FOLLOWING PAGES AND MUST BE REVIEWED, APPROVED AND UPHELD BY ALL PERSONS USING CAMP.**

**ALL GROUPS, SPONSORS AND SUPERVISORS ARE RESPONSIBLE FOR SUCH ADHERENCE. THE CAMP CARETAKER(S) RESERVES THE RIGHT TO CALL ATTENTION TO QUESTIONABLE PERFORMANCE AND REQUEST CORRECTION.**

**ANY PERSONS WHO WILLFULLY VIOLATE THE RULES AND REGULATIONS WILL BE REQUIRED TO LEAVE CAMP WOODSMOKE.**

Enclosed you will find:

Information on Scheduling  
General Information  
Rules & Regulations  
Application for Camp Use

Camp Woodsmoke Board of Trustees  
(Revised 7-07)

## **SCHEDULING FOR USE OF CAMP WOODSMOKE**

### **GROUP USE:**

Organizations desiring to use Camp Woodsmoke must obtain an application packet from one of the following:

Any Lions Club in Indiana District 25-F

[www.campwoodsmoke.org](http://www.campwoodsmoke.org)

Lions Camp Woodsmoke  
9219 E CR 640 N  
Greensburg, IN 47240-8573  
(812)-527-2656  
E-mail: [Woodsmoke@nalu.net](mailto:Woodsmoke@nalu.net)

Completed application form **MUST BE SIGNED** by the **President or Secretary** of a Lions or Leos club located in District 25-F, then mailed directly to Camp Woodsmoke. This application will be processed and the acceptance, amendment or rejection will be mailed to the group sponsor, six (6) weeks before scheduled date. The caretakers will retain a copy of the approved application to permit the necessary preparation. No campers will be allowed without an approved application.

### **LIONS CLUB USE:**

Lions and their families and friends in small groups are welcome to use Camp Woodsmoke at any reasonable time. The caretaker(s) must be advised not less than 21 days prior of such visits, so that the gates may be opened and the welcome mat laid out. The Lion sponsor must check in with the caretaker(s) and receive a copy of the rules and regulations.

### **LIONS CLUB WORK DETAILS:**

Clubs are encouraged to schedule work details. Work groups must report to the caretaker(s) and register the names of Lions, hours worked and project undertaken. Cabin space with cooking facilities may be available during the detail. Clubs must check with the caretaker(s) not less than 21 days before coming.

### **RULES AND REGULATIONS:**

An additional list of rules may be handed out at your arrival. The intent is to permit maximum use and enjoyment with minimum restraint.

## GENERAL INFORMATION

The purpose of Camp Woodsmoke is to promote, build, develop, manage and control a camp for the use by the physically or mentally challenged, underprivileged children and adults, and other worthy individuals, groups or organizations.

In every case **APPLICATIONS MUST BE AUTHORIZED BY A PRESIDENT OR SECRETARY** of an Indiana Lions District 25-F club.

The priority of camp use is as follows:

1. SPECIAL GROUP – Includes the physically, mentally challenged or underprivileged
2. OFFICIAL LIONS GROUP – Clubs, Zones, Regions, Districts and State
3. OTHER RESPONSIBLE GROUPS – Church, School, Youth, Business, etc.

Firm reservations for Priority #1 groups will be guaranteed more than six (6) weeks in advance. Priority #2 & #3 groups will be finalized on a first come basis six (6) weeks in advance.

In some instances more than one group will be scheduled on the same day(s), provided that the intended activities and use of camp facilities do not conflict.

Priority #2 & #3 groups can be bumped out of a scheduled date if a Priority #1 group chooses that date. When a Priority #2 or #3 is bumped, they can choose an alternative date, if there is availability.

Camp Woodsmoke is owned and operated by the Lions Clubs of Indiana District 25-F. This involves over 2000 Lions in over 60 clubs in the South Eastern quadrant of Indiana, including Marion County and to the East and South.

Camp Woodsmoke is located on 264 acres of heavily wooded, unusually beautiful rolling land. Camp is located 2 miles East of Clarksburg on County Road 640 N, 14 miles North East of Greensburg and about the same distance Southeast of Rushville, Indiana.

## **General Information Continued**

Camp amenities include:

A mile of black topped road connecting the facilities

3 shelters - #1 will seat appx 100 people, the other two shelters will seat appx 30

Circle of 7 cabins that will sleep 8 each

Circle of 4 cabins with toilets that will sleep 10

A central shower & toilet facility

A kitchen and dining hall that will seat up to 80

Playground and recreational area

A chapel

4 hiking trails (1 handicap accessible)

Large tenting area

Area for motor homes

Picnic groups

All buildings are connected by a concrete walkway and are wheelchair accessible.

Camp Woodsmoke is operated by a Board of Trustees made up of 29 elected Lions. The resident caretaker(s) are responsible to this Board for the day to day operation of the camp. They represent the Board in all transactions and decisions pertinent to the use of Camp Woodsmoke by visiting groups, as well as Lions and their guests.

**CERTAIN RULES AND REGULATIONS ARE NECESSARY TO INSURE PROPER USE OF THE CAMP AND FACILITIES. THESE ARE LISTED IN THE FOLLOWING PAGES AND MUST BE REVIEWED, APPROVED AND UPHELD BY ALL PERSONS USING CAMP.**

**ALL GROUPS, SPONSORS AND SUPERVISORS ARE RESPONSIBLE FOR SUCH ADHERENCE. THE CAMP CARETAKER(S) RESERVES THE RIGHT TO CALL ATTENTION TO QUESTIONABLE PERFORMANCE AND REQUEST CORRECTION.**

**ANY PERSONS WHO WILLFULLY VIOLATE THE RULES AND REGULATIONS WILL BE REQUIRED TO LEAVE CAMP WOODSMOKE.**

## RULES & REGULATIONS

1. Groups may be approved to use Camp Woodsmoke only after completing the following:
  - A. Request information packet from your local Indiana District 25-F Lions Club, or by down loading it from [www.campwoodsmoke.org](http://www.campwoodsmoke.org), or by contacting:  
Camp Woodsmoke  
9219 E CR 640 N  
Greensburg, IN 47240-8573  
You may save time by calling the caretaker at (812)-527-2656 or email [woodsmoke@nalu.net](mailto:woodsmoke@nalu.net) before choosing reservation dates, to make sure of the camp's availability.
  - B. Fill out the application form. Complete **ALL** information as requested on the form.
  - C. The application form must be signed by the **PRESIDENT or SECRETARY** of a Lions club located in Indiana District 25-F.
  - D. Mail application to Camp Woodsmoke at the above address. Allow two (2) weeks for processing, longer for Priority #2 & #3 groups.
  - E. Receive reply from Camp Woodsmoke consisting of: (1) a **SIGNED** approval or (2) a disapproval.
2. Reservations must be processed as outlined above **BEFORE** bringing a group to Camp Woodsmoke. The caretaker(s) is instructed by the Board of Trustees to deny entrance to ANY group not properly approved.
3. **SATISFACTORY ADULT SUPERVISION** as outlined on the application form **MUST** be maintained throughout the entire camping period.
4. No live trees, shrubs or flowers should be cut. Do not trample plants or wild flowers, nor remove them from their natural surroundings. Do not molest birds or animals. The woodlands are beautiful and exciting because others have cared before you.
5. Fires and combustibles are permitted only with supervision, and in designated areas, and only after specific approval of the caretaker(s). Open fires are limited to fireplaces inside the main shelter house whenever conditions are drier than what is referred to as Fire Department Code Two.
6. Axes, hatchets, knives and similar items may only be used with direct supervision.
7. Campers may not trespass on properties adjoining Camp Woodsmoke. There are 264 acres for your enjoyment.
8. **“OFF LIMITS”** to campers include the caretaker's area, the work barn, and equipment such as, tractors, mowers, trucks, golf carts, tools and fire truck.
9. Campers should bring: Flashlight, Towels, and Soap & Toilet Articles
10. **ALL AREAS ARE TO BE KEPT CLEAN AND ORDERLY AT ALL TIMES.** Garbage and trash must be collected in durable plastic bags and deposited in containers as specified by the caretaker, **DO NOT BURN GARBAGE OR TRASH.**

## **Rules & Regulations Continued**

11. Respect the orderly cleanliness of Camp Woodsmoke. Do not litter on any of the roadways, buildings & woodlands.

12. **EQUIPMENT IS NOT TO BE MOVED FROM ONE CABIN TO ANOTHER.** Nothing is to be permanently attached to any building inside or out. No windows or screens are to be removed. Facilities must be left in a clean and orderly condition.

**CAMPERS MUST CHECK WITH THE CARETAKER NO LESS THAN TWO HOURS IN ADVANCE OF LEAVING; IN ORDER THAT THE PROPER CHECKS AND INVENTORY CAN BE MADE.**

13. Each group using Camp Woodsmoke will be responsible for loses or damages to any equipment, buildings or property. The dollar value of such responsibility will be determined by the Board of Trustees. The group will be expected to arrange for coverage of such costs. **THE SPONSORING LIONS CLUB SHALL BE ULTIMATELY RESPONSIBLE FOR LOSSES OR DAMAGE.**

14. Lights are to be turned off when not in use.

15. For Safety – **VEHICLE TRAFFIC IS LIMITED TO 10 MILES PER HOUR AT ALL TIMES** and will be strictly enforced.

16. Tents are permitted only in areas approved by the caretaker(s).

17. **NO FIREARMS, FIREWORKS or ALCOHOLIC BEVERAGES** are permitted. Any group in violation of this rule will be required to leave Camp Woodsmoke.

18. Off road vehicles are not permitted.

19. All doors are to be kept closed. This is for health reasons, and because certain buildings are heated and air conditioned.

20. No camper or group is charged for the PRIVILEGE of using Camp Woodsmoke. Please show proper respect for the camp's property.

21. No group shall be permitted to use the camp for more than 2 weeks (14 days) in a calendar year. No exceptions shall be made.

Camp Woodsmoke is owned and operated by the Indiana Lions Clubs of District 25-F, with the idea that groups and individuals may enjoy its use without charge. However the camp will accept donations to assist with development and upkeep.

The Lions of Indiana District 25-F appreciates your help.

**APPLICATION FOR USE OF CAMP WOODSMOKE**

In accordance with the General Information and the Rules and Regulations provided by the Board of Trustees, we make application for the use of Camp Woodsmoke as outlined below. It is understood that this application, after being completed, **MUST BE SIGNED BY THE PRESIDENT OR SECRETARY OF A LIONS CLUB OF INDIANA DISTRICT 25-F**; then mailed to Camp Woodsmoke for approval and processing. We may expect a reply within 2 weeks that the paperwork was received. Approval is outlined in the application packet.

**Complete Information Regarding Proposed Use of Camp Woodsmoke is Required**

Organization Name: \_\_\_\_\_ Priority Group Number: \_\_\_\_\_

Person in Charge: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Telephone: (Days) \_\_\_\_\_ (Evenings) \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Number in Group: \_\_\_\_\_ Boys (Ages \_\_\_\_ to \_\_\_\_ ) \_\_\_\_\_ Girls (Ages \_\_\_\_ to \_\_\_\_ )

Adult Supervisors who will share responsibility with person in charge:

#1 \_\_\_\_\_, Address \_\_\_\_\_ Phone \_\_\_\_\_

#2 \_\_\_\_\_, Address \_\_\_\_\_ Phone \_\_\_\_\_

List additional adult supervisors on a separate sheet of paper and attach to this application. **NO LESS THAN 1 ADULT SUPERVISOR FOR EACH 8 CAMPERS IS REQUIRED.** 1 adult supervisor for 5 campers is preferred. Each cabin must have at least 1 adult present. This means night time also. Each group must bring food, towels, bed roll or linen, toiletries and first aid supplies.

Facilities Desired: Cabins for 8 (7 available) \_\_\_\_\_ Cabins for 10 (4 available) \_\_\_\_\_

Use of Dining Hall (80 Max) \_\_\_\_\_ Use of Ampitheater \_\_\_\_\_ Use of Chapel \_\_\_\_\_

Use of Headquarters cabin \_\_\_\_\_ Use of Main Shelter (100 Max) \_\_\_\_\_ Use of Kitchen \_\_\_\_\_

Use of Infirmary cabin \_\_\_\_\_ Picnic Spots \_\_\_\_\_ Primitive Camping \_\_\_\_\_

Use of Motor Home Area \_\_\_\_\_ Shelter #2 \_\_\_\_\_ Shelter #3 \_\_\_\_\_

1<sup>st</sup> Choice of Date of Arrival: \_\_\_\_\_, Time: \_\_\_\_\_ Depart Date: \_\_\_\_\_, Time \_\_\_\_\_

**Application made by person who is in charge and will be responsible for group**

Signed By: \_\_\_\_\_ Date: \_\_\_\_\_ Phone: \_\_\_\_\_

**APPLICATION MUST BE SIGNED BY A PRESIDENT OR SECRETARY OF A DISTRICT 25-F LIONS CLUB. THE CLUB ACCEPTS RESPONSIBILITY FOR ANY DAMAGE DONE BY SPONSORED GROUP.**

Signed by: President / Secretary Lion \_\_\_\_\_ Date: \_\_\_\_\_ Club: \_\_\_\_\_  
(Circle One)

**Application to be approved / disapproved by Camp Woodsmoke Board of Trustees**

Approved / Disapproved by Caretaker(s): \_\_\_\_\_ Date: \_\_\_\_\_